

APPROVED

1. Call to order: 9:20 AM
2. Moment of Silence and the Serenity Prayer by all.
3. Traditions: Anne F. D24
4. Concepts: Harold D5
5. Warranties: Alisha D6
6. Welcome and information items:
 - a) New GRs Judy D12, Eugenia D25, Debbie D3, Elaine D1, Suzette D10, Alisha D6 (visitor)
 - b) Agendas are on the tables.
 - c) Worksheets on tables for notes.
 - d) Voting procedure reviewed.
 - e) 2 minute rule at mic reviewed. Gina is the timer.
 - f) Count for DR lunch. Cost \$9
 - g) There are a few districts that have not picked up their notebooks. Connie has them for Districts 4, 9, 11, 13, & 28
 - h) Pat read conference rules
 - i) The Archivist has stepped down. Group conscience taken so that Gina could take pictures this weekend.
7. Hats off to Service: Chairperson, Connie D. first presentation.
8. Roll Call will be taken in afternoon, before voting.
9. Delegate's Report: Elaine R. read, copy online. Please write down questions about Delegate's Report. They will be answered this afternoon or in the Northern Hi Lights.
10. Hats off to Service:
 - Delegate: Elaine R.
 - Alternate Delegate: Gina
 - Bob C. Immediate Past Delegate
11. Break at 10:50 followed by Action Committees meeting. Then lunch, back at 1:30.
12. Call to order at 1:35 PM.
13. Roll Call:
 - Districts:

1) 8	15) 4
2) 4	17) 1
3) 5	18) 5
4)	19) 5
5) 5	20) 1
6) 3	21) 1
7) 1	22) 3
8) 1	23) 2
9)	24) 2
10) 2	25) 5
11)	26) 1
12) 3	27) 2
13)	28)
14) 4	29) 4

Total: 73

- AIS Representatives: Rochester, Syracuse

- Coordinators: Alateen, Convention, Group Records, Homepage, Public Outreach, Literature, Newsletter, NYNAC
 - Officers: Delegate, Alt. Delegate, Immed. Past Delegate, Secretary, Treasurer, Chairperson
14. Assembly Inventory will be done this afternoon.
15. Secretary's Report: Minutes from the 2010 Spring Assembly read by Ruth S. M: to accept Bob C. D7 2nd Sally D25 passed voice vote.
16. Hats off to Service:
- Secretary: Ruth S.
 - Treasurer: Louise F.
17. Treasurer's Report: Louise F. read report. It is also in the current Northern Hi Lights. \$7459.86 in checking account, \$5852.20 in reserve fund. Proceeds from the 2010 spring Convention/Assembly were \$4610.25. During 2010 our contributions were \$15,745/01 and expenses were \$9,502.70.
- Q: What was profit from Spring 2010? \$4610.25
- M; To accept Diane D6 2nd Carol D26 passed voice vote.
18. Coordinator's Hot Topics:
- a) Alt. Delegate: read by Gina, copy online.
 - b) Alateen: read by Shirley, copy online.
 - Q: How do we get forms? Need to contact Shirley
 - Q: Sherry D6 If have someone speaking at a health class to speak about Alateen do they need to be AMIAS? No
 - Q: Diane D15 What is deadline as to when we need to make changes for AMIAS? Must be to WSO by 7/1.
 - C: George Group Records Any changes must go through Shirley, GR3 not to George.
 - C: Helen D3 Send to WSO will send back to George.
 - c) Archives: We need someone to complete the last year of this term. Gina described the job. There are a lot of boxes, a lot of organizing to do.
 - Q: Where are the boxes? In Buffalo, Rochester & Plattsburgh.
 - d) Conventions: Summer reported Next month in will be the dates and prices of the upcoming assembly. \$750 in seed money – in guidelines it is paid out 15 months prior to the assembly, is to be paid back within a month of the assembly.
 - e) Group Records: George reported Any DR that needs to look through book and make changes can do so now.
 - Q: How many groups are there? 24/25 Alateens & 320 registered Al-Anon groups.
 - f) Website: Kathi D. reported available on website is the Group Change form (GR1). It is located under area information & forms. Some stats from the web, Average month 1400 visits, average visit person visits 3 pages. The busiest page is meeting info, busiest day is Monday, busiest time is 3PM. Pat H. responds to inquires on web.
 - g) Public Outreach: Sherry reported, copy online. Sherry also did her "Hats off to Service" presentation.
 - h) Literature: Jean W. reported, copy online.
 - Q: When will the new Service Manuel be available? In October or November.
 - Q: Do submissions for the new book have to be through blog? It is all based on blog. Jean did her "Hats off to Service" presentation.
 - i) Newsletter: Nancy P reported, copy online.
 - Q: Summer What was the Ohio theme? How have you been able to build better relationships in service?

- j) NYNAC: Diane C. reported, copy online.
 - k) Spanish Contact: Still looking.
 - l) AIS Representative: Western AIS Karen reported, she will start as chair in October.
19. Action Committees' Hot Topic Reports:
- a) Group Services: Joanne reported. Project will be revealed in Spring. Margaret D1 great project will be adopted by committee . Getting Drs out to all groups, sharing the job, getting others involved.
 - b) Fellowship Communication: Sally D25 reported. Mary Joan is new chair or committee. By Spring proposed resource. How to use CAL, Forum & newsletter. How to access internal links. A contest to increase Forum subscriptions.
 - c) Public Outreach: Gwen D22 reported, copy attached.
 - d) Membership Outreach: Summer reported, copy attached.

Break 3:15 – 3:22

20. Roll Call:	1) 8	15) 4	
	2) 2	17) 1	
	3) 6	18) 4	
	4)	19) 4	
	5) 5	20) 1	
	6) 3	21) 1	
	7) 1	22) 3	
	8) 1	23) 1	
	9)	24) 2	
	10) 2	25) 5	
	11)	26) 1	
	12) 3	27) 2	
	13)	28)	
	14) 4	29) 4	Total 68

21. Agenda Items;

- a) 2011 Budget: Louise F. presented, copy online.
 - N: NYNAC seed money rolled over every 3 years.
 - N: Newsletter publishing put in for 2011 as no decision on electronic form.
 - N: WSO donation not yet budgeted form Spring Convention/Assembly.
 - N: Account review increased to \$500 as the accountant noted his normal fee is now \$500
 - N: Post Office box has increased to \$72.
 - N: Delegate's Equalization increased. \$1250 this year, we had budgeted \$1350 so that is what we'll send. We will continue to increase over the next few years.
 - Q: Is there a reason why we are not spending as much? People are being more thrifty.
 - C: Page 131 of Service Manuel explains Delegate Equalization.
 - Q: What is the amount of NYNAC seed money? \$750
 - Q: Spring Convention seed money \$750 budgeted and paid out Fall seed \$750 budgeted but \$0 paid out? Have not yet asked for it.
 - C: Financial statement, TEAM event & newsletter amounts not there.
 - M: To accept the 2011 Budget Linda D8 2nd Maureen D24 passed voice vote.
- b) Closing business meetings with the "AI-Anon Declaration" (AWSC & Assembly only):

M: To close the AWSC and Assembly meetings with the "Al-Anon Declaration" only.
Linda D8 2nd Maureen D24 D: Lynda D22 Is this both the Spring and Fall? This the Assemblies Passed voice vote.

- c) Policy on Area Spending guidelines: This would be referenced in the guidelines. There are copies on tables. Connie read the guidelines to assembly. Policy is what we do, guidelines are how we do it.

Q: Are Convention and Assembly fees reimbursed? We don't reimburse. The title for Spring is Assembly/Convention. This has been referenced in Policies.

Q: Should these same guidelines be used by districts and groups? This is for Area, districts and groups may chose.

M: I so move that the Expense Guidelines as approved at the 2009 Fall Assembly be referenced in the NYN Policy under Area Treasury. Gina D14 2nd Nancy H, D10 passed voice vote, 1 apposed, 2 abstentions.

Point of Order: Earlier made a reference to the fact that we Assembly/Convention. Will be addressed with Policy Committee .

- d) AWSC recommendation on WSO donation: M: The AWSC recommends a donation to the WSO in the amount of \$461, 10% of the proceeds from the Spring Convention
Joanne D6 2nd Marie D5

Q: Can we raise to 20%? Must go through the AWSC first. In the policies it is 10%. Passed voice vote.

- e) Archivist: Need to fill this position.
f) Marion W. is stepping down as the chair of Action Committees Ad Hoc committee Need someone to do this, let us know if anyone is interested.

22. Additional Items:

- a) Presentation/Discussion on Electronic Newsletter: Nancy P. lead. Q & A report online.
C: Restrictive to publish, can use word. Shouldn't recommend a package. As far as electronic format, we are making an assumption that email is secure. Has this been looked at?

C: Is the US mail service? We are thinking of using a paid service. We need to know who are trusted servants. We need to think about email.

C: Cost of hard copies didn't talk about printing. Only spoke about increase mailing costs.

C: Love getting electronic but concerned about paying subscription. No reminder to pay if getting electronic copy. Find someone to buddy with to get a hard copy.

Some concerns about security of information with email. Need to make progress to get groups to pay their subscription. Only send to people who have said they want it that way & have submitted their email address. Group Records has email addresses for about ½ of groups. There would only be about 100 newsletters mailed if sent only to those who's subscriptions are up to date.. \$699 this year in subscriptions, need to take back to groups and get feedback.

- b) Redesign of Website Presentation: Kathi D. presented

C: Loved the presentation. Will you do something when new design is complete. Will be developing guidelines for website. WSO has them. Anyone interested on being on committee?

C: Hoping to get some Alateens on this committee.

C: Great idea to have Alateens involved but need where, when and how. Contact Kathi D. at web@nynafg.com. Will be meeting before or after AWSC.

C: Very grateful for website, use to find information.

- c) Policy Review Committee Report: Pam A. reported. We have met twice. Reviewed minutes from 1999 to 2009. Policy is what we do, guidelines are how we do it. So far we have indentified Financial Guidelines and Assembly Inventory. One clarification, in 5/2007 we voted to change the name of Spring Convention to Spring Assembly/Convention. Will be updating policies and putting on website. Clarification, the Assembly is the business meeting. GRs, DRs Officers & coordinators are sent to Assembly.
- d) Committee to review NYN Alateen Requirements & Guidelines: Helen H., Diane, Shirley, Linda & Summer are on committee. Would like Alateens to be involved in committee.
- e) Committee to discuss separation of Alateen Coordinator & AAPP: Lynda S., Helen H & Shirley on committee.
- f) Area Assembly Inventory: Connie D. Please take 10 minutes to complete inventory. Summer will collect. Responses will be posted online.
- g) Ask It Basket – Delegate’s Report: Elaine R.
 - 1) The obstacles to success are briefly mentioned in the Service Manual on page 48-49. But the list I was looking for was in Alcoholism The Family Disease. How does the process work to get it back in the Service Manuel? Suggest contact policy committee at WSO. Can contact Elaine for help.
 - 2) Where do we find the policies that address fund raising guidelines & referencing of outside materials etc.?There are 2 places in the new Service Manual and also in Conference Summary beginning on pg. 83.
 - 3) Can/are Alateen sponsor workshops a part of TEAM events? 24 different possibilities for TEAM events, Alateen is a part.
 - 4) As a Delegate are all of your expenses paid? Do you need out of pocket money? Monies come from\$1750 for Delegate, \$300 for personal expenses & equalized amount. No out of pocket.
 - 5) Some small groups have a very difficult time sending their GR to conferences. Would NYN help with those finances? Are there already guidelines in place for this situation? Can be talked about here at Assembly.
 - 6) If I chose to receive the newsletter electronically do I have to pay \$7.50 for a subscription? Nancy doesn’t handle money.

23. District Announcements and Sharings

24. Closing;

M: Close
 Lynda S. D22
 2nd Molly D12
 Passed voice vote
 Closed 5:03 PM

Respectfully submitted, Ruth S. , Secretary