

APPROVED

1. Call to Order: 11:15 AM by Connie D.
2. Moment of Silence followed by the Serenity Prayer
3. Traditions: Anne F. Northeast Regional Trustee
4. Concepts: Sherry Public Outreach
5. Welcome and Information: Connie D.
 - New to AWSC: John D2 DR, Margo D2 & Marie N. D5
 - Please turn off or silence all phones or pagers.
 - 2 minute rule will apply.
 - When you come to the mic please state your name and district.
 - At the AWSC only AWSC members can vote. That is officers, coordinators, DRs, AIS Reps, past delegates & trustees.
 - We are collecting bottles from today. Money will be donated to teens.
6. Roll Call:
 - 1) Districts present: 2, 3, 5, 6, 7, 8, 10, 14, 15, 18, 22, 23, 24, 25, 27, 29
 - 2) AIS Representatives: Rochester & Syracuse
 - 3) Coordinators: Alateen, Convention, Group Records, Web, Public Outreach, Literature, NYNAC
 - 4) Officers: Delegate, Alt. Delegate, Immed. Past Delegate, Secretary, Treasurer, Chairperson
 - 5) Past Delegate-Anne F.
7. Secretary's Report: minutes from the 5/20/11 AWSC meeting were read by Ruth S. M: to accept Elaine R. 2nd Joanne D6 passed voice vote
8. Treasurer's Report: read by Louise F., copy online. M; to accept George Group Records, 2nd Linda D8 passed voice vote.
9. Delegate's Report: Elaine R. reported, copy online.
 - Q: Are script and power points available? They are both available on website.
 - Q: Where on website? On the Area Information page, under AWSC or Assembly
 - Q: Elaine wanted to know how many groups are giving the new soft cover "How Al-Anon Works" to newcomers. This \$5 soft cover is on a 1 year trial. A number of people raised their hands. Elaine would also like to know what newcomers are saying about the books, let her know in September.
 - Q: Does the survey come to groups or individuals? It was sent to groups, they were asked if they wanted to participate.
 - Q: Bob C. Where are handouts available? Elaine has them.
 - C: George The only way WSO can contact is with current CMA.
 - C: Lucy Her Home Group received the survey, they were a little iffy with the \$25 for doing survey. Uncomfortable with giving a social security number. Much is explained in the fact sheet.

C: Pam A. is having trouble locating 8/4 Chairman's Letter.

Q: Sherry what are the dates of next year's WSC? April 15-19 in Stamford, Conn.

Q: Summer What was Delegate's Equalization for this year? Elaine reported on next year's \$1350.

10. Agenda Items:

1) Officer and Coordinator Reports:

i. Chairperson: Connie D. reported, copy online.

Q: Diane C. NYNAC When are we suppose to keep things in the notebooks? What things? Anything you find that pertains to your position. The Table of contents has basics. Could also develop a notebook that is specific to your position.

C: Sherry A lot of things are duplicate. Your own notebook plus the blue notebook.

C: Pam A. Do we need to keep all that paper? Policies, minutes and what pertains to your position.

ii. Alt. Delegate: Gina reported. Nothing has happened will wait until next month. Forum subscriptions have not changed.

Q: Anne F. How many do get the Forum? A number present raised hands. In July and August editions under highlights of Conference did you see anyone you know by their back? (Elaine R.) She also was seen on page 12 of Summary.

iii. Immed. Past Delegate: Bob C. We continue to try to make the new GR meeting as helpful as possible. Along with the action committee's documents have put our own touches on the meeting agenda. Including where the GR should be during the assembly.

Q: Jim D18 For the new GR meeting at the Assembly-anything registration needs to do? Would be nice if could get some number of how many new GRs there are prior to the meeting.

iv. Alateen: Shirley reported, copy online.

v. Archives: Vacant position. Connie asked if anyone is researching for the 60th Anniversary project. Relay information to George.

Q: Sherry If we find out give information on any group to George? Yes

Q: Sandy D23 Doesn't WSO have all this information? No, much was lost in the move from NYC to Virginia Beach. Information from 1996 and earlier was lost.

vi. Convention: Summer reported. The 2011 Spring Convention/Assembly had 149 registrations. There were 121 banquets sold. See the Treasurer's report for total proceeds. Summer brought up fund raising. When is it appropriate? Has been the Saturday night of the Assembly before your assembly. Note that between Fall and Spring Assemblies there are 8 months, between Spring and Fall there is only 4 months. We really need to look at this.

Q: Pam A. Isn't the Policy just at the Assembly? The host committee can conduct fund raising at other events? Yes

C; Anne F. Just a thought, possibly an ongoing fund raiser. Use as each assembly comes up. Keep things generic, no dates or names. We need to fund raise all the time.

C: Jim M. D18 Likes Anne's idea. Fortunately with the Fall Assembly no deposit at the Comfort Inn. Need to look at how much hotels want for deposits.

C: Summer If look at the amount of money don't really need fund raisers if need money upfront . Assemblies seem to be doing OK.

C: George KISS principle. If we are making money at Assemblies why don't we just increase the seed money.

C; Bob C. D7 Discussion possibility of holding a convention, not an Assembly. 1 day or weekend, panels, meetings etc. Is this something we can look at?

C: Connie we are a little off topic. Many need a committee to look at.

vii. Group Records: George, no report. The GR-1 does have a space for start date. Send me an email with group name and number and the start date for 60th Anniversary project. Best guess if you don't have the date.

viii. Literature: Jean W. reported, copy online.

Q: Lynda D22 Where is CAL? At Gina's house.

ix. Public Outreach: Sherry reported, copy online.

Q: Susan D15 What is AFA? Al-Anon Faces Alcoholism.

C: Diane C. If do get AFA a good idea is to put the local AIS contact info. On them.

N: The order dates are July and February.

N: Rochester AIS has a supply.

x. Newsletter: Nancy not present, report online. Connie noted, newsletter server, encourage people to subscribe. In Hi-Lights on how to subscribe.

C: Diane C. NYNAC. Concerned that new NYNAC coordinator will receive if the NYNAC copy is coming to her via email. Many ways to receive Hi-Lights.

C: George Suggest every group he has an email address for could send to Nancy to add to list server and stop hard copy.

C: Mary D10 The last time could not print copy, not easy when can't get online.

Q: Susan D15 Have a few questions. This defrays cost, doesn't eliminate costs. Our group pays, prefers a hardcopy. If as GR and receive by email have to print. Not all groups have an email address, does it become my cost as DR to mail a hardcopy to a group? The group could pay the cost. Is there a charge if receive by email? No cost, could make a \$7.50 donation to NYN. Are you trying to eliminate all mailing? If we go under the bulk mail rate will have to look at it.

5-10 minute break. 12:45-1:00

xi. NYNAC: Diane C. reported, copy online.

xii. Web: Kathi D. reported, copy online. AWSC and Assembly minutes on website. Will be links on news flash page.

xiii. Spanish Contact: vacant.

Q: Diane C. Confused about this contact. Would this be a person who can direct a person to either Spanish or English meeting? Have a person for contact

2) AIS Reports:

i. AIS Rochester: Caroline reported, copy online.

ii. AIS Syracuse: No report.

3) Ad Hoc Review of Alateen Requirements & Guidelines: Lynda reported copy online.

Q: Diane C. Suggest printout guidelines go over with sponsors at NYNAC. Can review but not yet voted on at Assembly. Alateens can vote at Assembly but must be GR for Alateen group to vote.

4) Ad Hoc Policy Review/Spending Guidelines: Pam A. reported. Copy of policies online. The review was of minutes from 1999. All items have already been voted on.

- Fee assistance for RSS changed to TEAM.
- Bottom of the last page 2004 Assembly minutes were not voted on and approved. Those minutes appear to be lost.
- Revised voting procedures & motion form. Form is for major motions will allow for discussion of issue even before motion is made. Look over voting procedures, review with groups.

Q: Bob C. Changing name to TEAM & new budget line will this be in budget every year? Elaine- Not clear when switched from RSS to TEAM. If we were to do a TEAM event would have to be a separate budget item. Do we want TEAM fee assistance to allow going to other area TEAM events? Not yet clear in policies.

N: Pam This document is an update on what has already been voted on.

Q: Jim D18 New voting will this be used for Election? Motion form is for motions, paper ballots for election. Connie all set.

Q: Louise F. On page 6 Remove equipment line item from budget? I have been adding to the past couple of years. Will review budgets.

- Expense Guidelines: Document is online. One addition to the 9/09 document." Sharing of transportation and lodging is highly encouraged. If there are specific reasons and or circumstances that the guidelines set forth cannot be adhered to, the NYN Treasurer, Chairperson and Delegate or a Finance Committee shall have the authority to reimburse within reason." M: Recommend that the addition of highlighted information be added to current NYN Financial Guidelines. Elaine R. Delegate, 2nd Gina C. passed voice vote.

5) Recommendation for donation to WSO from Spring 2011 proceeds: Louise F. Recommends that we donate \$350 to WSO from the proceeds of the 2011 Spring Convention/Assembly. Usually give 10%, rounding up to \$350 2nd Summer

Q: Diane C. Are you making the recommendation to be voted on at Assembly? Yes. Passed voice vote.

6) Budget Presentation: Louise F. copy online. Changes:

- Line item \$500 new equipment removed.
- Chair increased from \$550 to \$600.
- Delegate Equalized increased from \$1450 to \$1550.
- NERD assistance increased from \$650 to \$750.
- Delegate decreased from \$1750 to \$1500
- Immed. Past Delegate increased from \$850 to \$900

Q: Summer New equipment taking out of budget? Yes, per policy taken out in 2005. Should we be taking out before we know if it was added back . Pam will review budgets from 2005 to see if it has been a line item.

Q: Diane C. Can NYNAC seed money be increased to \$800? Money is rolled over it needs to be raised. Seed money is issued at the beginning of a new term and then rolled over the next 2 years. Over 5 years estimate 80 people will attend, at \$105 per person, 10% would equal \$800. If more than 80 attend OK, the \$800 just hold the rooms.

C: Anne F. Only vote on it once per term. Coordinator can always come to group if need for more monies. On new equipment, can we vote to put it on budget until we can look into in more detail?

C: Jim D18 NYNAC seed money does not appear fee will go up any time soon. Alateen seems to be declining we need to encourage more to attend.

Q: Summer Conventions Spring Convention seed money Shouldn't it just say Assembly seed money. There is only one line, need 2 one for Fall and one for Spring. Also need to look at an increase in at least the Spring Seed Money. (Fall have been using same hotel with little deposit needed for hotel) Could increase NYNAC seed monies and Spring Convention/Assembly seed monies. It would relieve stress on host committees. Don't have to use all the money just because it's there.

C: Pam the 2010 final spreadsheet online so it can be reviewed to look at 2012 budget. Shows what was spent along with what was budgeted.

C: Gina Why don't we look at the down payment for the hotel for the last 3 years to use to figure out what the seed money amount should be?

C: Diane C. Action committee Group Services amount needs to be added to budget.

C: George Seed monies for Spring Assembly/Convention should be \$1000, don't have to spend all.

C: Maureen Should be one line item, Spring & Fall, \$1500. If one needs more can take more.

C: Jim We needed that \$750 before started. If one pot then the fall would get short shifted.

C: Elaine Because the monies go out at different times 2 line items makes it clear, also in the policies.

C: Summer This past Spring the deposit was \$500. Will be greater than \$700 for 2012. I feel the Spring seed money should be upped to \$1000. This was supported by group as a whole.

Changes to the 2012:

- Spring Assembly/Convention Seed Money \$1000
- NYNAC \$ 800
- Group Services Action Committee \$ 50
- New equipment \$ 500
- Fall Assembly Seed Money \$ 750
- TEAM to fee assistance
- Homepage to Web
- Total budget for 2012 \$21222
- Kathi will put 2010 spread sheet and revised 2012 budget on News Flash page of website.

C: Pam reviewed past budgets line item for new equipment only removed in 2005.

M: I recommend we put the revised budget on the agenda for the Fall Assembly Summer convention, 2nd Linda D8 passed voice vote.

- 7) Discussion on Action Committees: Connie D. lead discussion. Any impute either pro or con on Action Committees. Connie has had responses from 2 committees. Some successful projects, con-no continuity, a long process also assigned a committee, not chosen. Some positives for change.

- Helpful if all on the same page and open to whole Assembly
- Skits, presentations use the experience of members
- Power points
- Get more people involved
- Get members excited about wanting to attend an Assembly

C: Diane C. New GRs & DRs can get confused about the point of Action Committees. We don't have enough time at an Assembly, business needs to get done. Would recommend doing away with Action Committees to be replaced with skits, presentations etc.

C: Susan D15 As a GR & DR I am humbled by all the experience and service in the room. Like the idea of having a take home. A lot of time business meetings are just business. People come to AI-Anon need help & support. Some of the suggestions i.e. Thought Forces could be helpful to new people.

C: Sandy D23 Action Committee that I was a part of was very good, people in the group kept it going. We came up with some good things. No idea what a Thought Force is.

C: Kathi Web Action Committees not as productive as could be. If we had topics and broke out to talk about them could be productive. Could use KBDM How do we do this...Plan out.

C: Gina Officers and Coordinators job descriptions say that we are to put on a workshop. Could produce something others can take home.

C: Jean Tried to carry enthusiasm into my groups. Would be great to be able to take enthusiasm to larger group.

C: Lynda D22 I look at whatever we choose to do "How can we make it better" and bring back to our groups. It really is about presenting a positive attitude.

M: We recommend we move past Action Committees and try a variety of new approaches including but not limited to; skits, presentations, hot topics, power points, thought forces, mini training, stations. Summer Convention, 2nd Gwen D22 Yes 6, No 14 abstain 3.

Discussion on wording of motion replace move past with discontinue.

M: We recommend discontinuing Action Committees and try a variety of new approaches including, but not limited to, skits, presentations, hot topics, power points, thought forces, mini trainings, stations etc. Anne D24, 2nd Gina D14 passed voice vote.

- 8) Discussion about possible NYN bid for International Convention 2018: Elaine R. lead discussion The 5th International Convention will be held 7/5-7/7/2013 in Vancouver, British Columbia. The 6th International Convention will be held in 2018. Someone from the Albany area contacted Elaine to investigate the possibility of a bid. We need to ask the fellowship if

they are willing to support this. A minimum of 100 area members needed to move forward. A presentation, 10-15 minutes long, would be given at next AWSC by someone from Albany Convention Bureau. The bid must be submitted by 12/11. 3 bids would be selected , either in 10/12 or 1/13 the trustees would make the final selection.

C: Anne F. D24 Advantages – Albany is equal distance between Wilson House and Stepping Stones. Visits could be added to program.

C: Summer To bring back to groups would need some idea of what responsibilities would be.

C: Bob C. D7 Need 200 signatures of people willing to work at convention. Have about 150 already; a lot of work has already been done on this.

C: Kathi Could put information on web. At the International in Salt Lake it was a small group that worked on it.

C: Linda D8 The only responsibility is to have volunteers to be greeters-hotels & airports, registration, etc. WSO does the rest, works with Convention Bureau. Plans side trips.

C: Sherry D6 Would love to see an International in NYN. We can do it!

C: Bob C. A friend who was a Delegate on Panel 46 was chair of Pittsburgh International. Can get information from them.

C: Elaine can talk with Delegate from her panel to get information also.

C: Louise F. Would love to travel to Albany for an International.

C: Connie The registration would be when people get there. WSO actually handles the registration process. Do we have enough information to make a recommendation to the Assembly?

M: I recommend that we put in a bid to host the 2018 AI-Anon International Convention in Albany, NY. Linda R. D8, 2nd Gwen D22 Passed voice vote.

- 9) Review of Job descriptions: Connie Review positions up for election. Reach out to people who show interest in positions. Don't come with the thought of just taking a position because no one else will. Job descriptions are posted on website. If you have rewritten your job description send to Kathi to be posted.

11. District Announcements & Sharings.

12. Closing:

- M: Close meeting Bob C. D7
- 2nd George Group Records
- Passed voice vote
- Closed 3:35

Respectfully submitted Ruth S., Secretary