

CONVENTION COORDINATORS REPORT  
2014 FALL ELECTION ASSEMBLY  
SEPTEMBER 26, 27, 29 2014

First, I want to thank Jim and Lucy and the entire committee for hosting NYN this weekend.

Since this is the last report I will be given as Convention Coordinator, I would like to remind everyone of a couple of things. If you are hosting or thinking of hosting a Convention and/or Assembly please print out the "How to Host a Convention/Assembly Guidelines. Most of your questions will be answered in this document, if not please call the convention coordinator and ask questions. Remember that no question asked in sincerity is dumb. All of the officers and coordinators are here to help in any way they can.

Remember deadlines. They are there for a reason. Not only is the host committee working with deadlines, so is the hotel staff. They need to make sure they have enough staff on hand to take care of the guests.

The convention coordinator is now making reservations for the officers and coordinators. Please make sure you get your roommate information to the convention coordinator in a timely manner. That also has a deadline. There are many other things to talk about, but that is for another time.

Enjoy the weekend. And good luck to the incoming officers and coordinators.

District 10 will be hosting the Spring 2015 Convention/Assembly at the Owego Treadway. Thank you district 10 for stepping up.

Yours in service

Maureen K