

Group Records

I received a memo from WSO (World Service Office) stating that they are attempting to clean up the meeting location instructions field due to duplications, unclear or lengthy information. They have asked Group Records Coordinators to inform and educate District Representatives and members in the area about what kind of information goes in this field. They ask that this information be clear and uniform.

In an attempt to clean up the data base, the WSO has listed what type of information needs to go in this field. The list consists of

- Meeting format,
- Room or suite number, floor
- Specific instructions about the meeting location
- Alateen meeting at the same time
- Not weekly meeting
- Not meeting on specific days of the year, ex: meeting doesn't meet during school vacations or school snow days.

I will do my best to catch this type of confusion, but should you discover some as well, please let me know so I can update our (NYN) information with that which is available to WSO.

If you have any questions about how to do this I will be happy to show you here at the Assembly or talk you through it over the phone. Please just ask I am here to help.

Love in Service

Lynda S.