

NEW YORK NORTH AREA 39  
AWSC MEETING  
April 8, 2017 Noon

1. **Call to Order:** By Susan A. at 12:02 PM with a moment of silence followed by the Serenity Prayer.
2. **Traditions:** Mike R. D26 **Concepts & Warranties:** Tim G. D1.
3. **Welcome & Information:**
  - Try to get reports to Web 2 weeks prior to Assembly and AWSC.
  - Fall Election Assembly coming up - Think about Service – Resumes to be completed – available on the website.
4. **Roll Call:** Note: Some people were representing more than 1 position.

District #	Name	Coordinator	Name	Officers	Name
1	Tim G	<b>Alateen</b>	Walt S.	<b>Delegate</b>	Diane C.
2	John O.	<b>Convention</b>	Nancy H.	<b>Alt Del/Forum</b>	Gwenne R.
3	Patti M.	<b>Group Records</b>	Lynda S.	<b>Imm Past Del</b>	Ruth S.
5	Linda A.	<b>Newsletter</b>	John O.	<b>Secretary</b>	Pam A.
8	Joan L.	<b>NYNAC</b>	Leslie C.	<b>Treasurer</b>	Linda A.
9	Susan A.	<b>Presentation</b>	Sarah R.	<b>Chairperson</b>	Susan A.
10	Cerise H.	<b>Public Outreach</b>	Pat H.	<b>Past Delegate (s)</b>	Connie D./Elaine R.
12	Molly C.	<b>Website</b>	Molly C.		
15	Cathy W.				
18	Louise F.	<b>AIS REPS</b>	<b>Name</b>		
19	Marci D.	<b>Western</b>	Maryellen N.		
22	Rosemary B.	<b>Rochester</b>	Marci D.		
25	Sally S.				
26	Mike R.				
29	Kristine S.				

5. **Secretary's Report:** Minutes from Sept 24, 2016 read by Pam A. M: to accept as presented: Walt S. Alateen, 2<sup>nd</sup> Elaine R. Past Del. Passed by voice vote.
6. **Treasurer's Report: Linda A.**
  - Account balances: Checking \$18,682.77 - Reserve \$9,750.20 - Mutual Funds \$2,893.11
  - The balance in the checking account does not reflect upcoming costs associated with the Spring Assembly.
  - 2016 figures were: Income \$24,244.57 - Expenses \$19,497.75. It was noted that approx. \$8,400.00 of the income was from assembly/convention proceeds.
  - The accountant completed the 2016 tax forms and since total assets exceed \$25,000 at the end of 2016 a \$25.00 filing fee was required by NY State.
  - Remind all of the following :
    - ✓ Correct mailing address of "NYN Area Assembly" is **PO Box 398, Morrisonville NY 12962.**
    - ✓ Checks should be made payable to "NYN Area Assembly" – not Linda.
    - ✓ Include group # and group name on the donations.
  - Motion to accept the Treasurer's report: Marci - D19, 2nd Louise F. D18. Passed, Voice Vote.

## 7. Delegate Report: Diane C.

- Reviewed activities year to date, included preparing for the WSC by reading materials, answering survey questions and participating in conference calls. Actively participates in discussions on AFG connects on topics related to Alateen, Literature, & Area procedures.
- Completed 3 Minute Talk to be presented at the WSC based on the 2017 conference theme: ***Our Members, Our Hope for the Future.***
- Attended NERD with Ruth S. Imm. Past Del. in preparation for the WSC where this year's timely topics were discussed. There was a presentation on technology that could be used to streamline donations, event preparation and website management for Districts and Areas and will share info in future Northern Hi-Light articles. More information - contact Diane.
- **Chosen Agenda Items (CAI) to be discussed in break-out sessions at the WSC are:**
  - ✓ *How can we more effectively cooperate with A.A., enhancing a relationship with those members and their friends and family who are already aware of the positive impact of 12-step recovery?*
  - ✓ *Encouraging the need for more Service Sponsors so that newcomers understand the need for filling Service Positions. People oftentimes will let their name stand saying "oh, alright I'll be a GR but only for a year.*
  - ✓ *Welcoming and supporting newcomers to Al-Anon dealing with drug addiction while staying true to our Steps, Traditions and Concepts of Service.*
- Encouraged DR's to read AFG Connects and urged them to participate in the discussions.

## 8. Two Minute Hot Topic Reports: Officers & Coordinators: reports on-line unless otherwise noted.

- **Alternate Delegate/ Forum: Gwenne R.** 2 new groups- 1 in D6 and the other in D25.
- **Immediate Past Delegate: Ruth S.**
  - ✓ The NYS fair has expanded to 13 days- 8 additional volunteers will be needed to cover the additional day.
  - ✓ In depth report will be given at Spring Assembly.
  - ✓ NYN receives a 75% discount on the booth rental fee due to being a not for profit.
  - ✓ It's against policy to earmark donations. Encourage groups to increase support to NYN.
- **Chairperson: Susan A.**- no report
- **Past Delegates:** Nothing to report.
- **Alateen: Walt S.**
  - ✓ Conducting Alateen outreach meetings with Alateen Group Sponsors.
  - ✓ Recertification process of AMIAS with assistance from group sponsor (Mary Beth). Deadline is May 31<sup>st</sup>. Mary Beth was recently certified by the WSO as a registered assistant AAPP.
  - ✓ Work continues on the Alateen Education Module with help from Mary Beth G. and Leslie C.
  - ✓ Would like to have the training module setup on a web-based platform to allow online training of AMIAS's.
- **Archives: Kevin M.** not present
- **Convention: Nancy H.** -Looking for hosts for 2019 Spring & Fall.
- **Group Records: Lynda S.** nothing to report.
- **Literature: Nancy R.** Resigned.
- **Newsletter: John O.** Reported on the latest publication. .
  - ✓ Q. how does someone without email get the NHL?
  - ✓ A. The last page of the NHL is the subscription page with information and a form to complete.

- **NYNAC: Leslie C.** – Verbal report –written report to secretary.
    - ✓ Cost for lodging & food was \$3,540.00 plus \$300.00 for custom food planning and coffee & tea.
    - ✓ Registration was \$125.00 per person. Approx. \$2,800.00 balance in the NYNAC account.
    - ✓ Checked other venues - only one is available for preferred weekend and costs more than Vanderkamp.
    - ✓ Full financial report at the Spring Assembly.
  - **Presentation: Sarah R.** – Needs a contact for literature for the Spring presentation.
  - ✓ **Public Outreach: Pat H.-** All information is in the Northern Hi-Lights.
  - **Website: Molly C. -** Total inquires in 2016 were 50 and YTD for 2017 are 21.
9. **AIS Reports and Ad-Hoc Committee Reports:**
- **AIS Western:** Maryellen N. – verbal report copy to secretary
    - ✓ Do not have chairperson- members taking turns as chairman.
    - ✓ New public outreach chair- Kelli. They have monthly meetings and began community outreach.
    - ✓ 2 Alateens meetings and many of the Alateens hope to be at the Spring Assembly.
  - **AIS Rochester: Marci**
    - ✓ Tureen Supper raised \$800. Open house planned for May 6.
    - ✓ Started a Concept study before the monthly AIS meeting.
  - **Insurance: Walt S.**
    - ✓ Looking into different types of insurance - event only or liability on Officers & Coordinators.
    - ✓ Some venues require insurance.
    - ✓ Suggestion was to get info on both - all events and Officer and Coordinators and to cover for finances, etc. Walt will inquire and report back.
  - **Finance: Elaine R.** Pursuing further legal assistance regarding unaccounted for NYNAC funds.
  - **Web: Kathi D.** not present
  - **Policy Review: Susan** –\_By Spring should have a report.
  - **AWSC Restructure: Tim G.**
    - ✓ Will be doing a breakout session today based on DR decided topics.
    - ✓ Committee will meet today @ 4 PM.
  - **Dim & Dark: Diane C.-** Contacted members in District 4, 13 and 28. Will be in touch with Group Records to obtain contact info for groups in District 20.
10. **Voting Items:**
- **Host of 2019 Spring Assembly/Convention:** No volunteers
  - **Host of 2019 Fall Assembly** No volunteers
  - **Election of Literature Coordinator:** Nancy R resigned from the position.
    - ✓ Susan reviewed the Service Position description - looking for nominations to finish the term.
    - ✓ Gwenne R. stated she's willing to fill in to the end of term.
    - ✓ **Motion by Marci D19 2<sup>nd</sup> by Sally S. D25 to accept Susan's appointment of Gwenne as Literature Coordinator and recommend to the Assembly.**
11. **Additional Items :**
- **Requirement for NYN Officers & Coordinators to be registered AMIAS:**
    - ✓ Diane received an email from a member of the AWSC questioning NYN's requirement that all AWSC members should be an AMIAS. The concerned member felt that the requirement is not within the traditions of Al-Anon.

- ✓ Discussion occurred and the consensus was to establish a Thought Force to look into the AMIAS requirement for all AWSC members.
  - ✓ **Motion by Sarah R 2<sup>nd</sup> by Marci D19 to create a thought force to look at whether the requirement that all coordinators, officers and DR's be registered AMIAS and attend NYNAC is necessary or should be changed, using KBDM.** Committee consists of the following volunteers: Ruth S, Walt S, Pam A, Leslie C, Nancy H, Jim Mc, Tim G.
  - **Split the Alateen Coordinator into 2 positions: Walt** – establish a new position to handle the certification of new AMIAS's and the yearly recertification process of AMIAS's.
    - ✓ Walt explained the duties involved related Alateen Area Process Person.
    - ✓ Elaine stated that NYN has the funds to support the position.
    - ✓ **Motion: The AWSC recommends to the Assembly to create a separate position of Area Alateen Process Person (AAPP).** Motion passed VV.
    - ✓ Walt to create a Service Position description to present to the assembly.
  - **Discussion on Assembly/Convention proceeds:** Continued discussion that began at the August 2016 AWSC meeting related to questions regarding the disbursement of proceeds from NYN Assemblies & Assembly/Conventions.
    - ✓ NYN Policy and Convention guidelines address proceeds and distribution.
    - ✓ **Consensus was to keep things the way they are with the disbursement of the proceeds. There was 1 abstention and 1 opposed.**
  - **Discussion on how long to keep AMIAS records:** This topic was brought up at the August 2016 AWSC meeting and was deferred to next stand-alone AWSC.
    - ✓ Keep paperwork on active AMIAS and toss paperwork for inactive AMIAS?
    - ✓ Suggestions were to retain for:
      - 7yrs
      - 6yrs
      - 5 yrs. based on NY State Statute of Limitations
      - Keep for 2 full panels which is 6 yrs.
    - ✓ Gwenne R. (Alternate Delegate) suggested to write the record retention policy into the Area Alateen Process Person (AAPP) Service Position description.
    - ✓ **Motion by Walt S. (Alateen) 2nd by Leslie C. (NYNAC) Matter under consideration: Adding former AMIAS paperwork 6 year retention to AAPP and NYN Alateen Guidelines. Wording of the motion: AAPP will destroy all resigned AMIAS records 6 years from the date the AMIAS notifies that they resigned from the position. Add this to the AAPP guidelines: That all paperwork will be held by the AAPP not the district. Passed by consensus.**
  - **Motion Sound System Storage:**
    - ✓ 1 speaker and 1 mic do not work - The speaker is getting repaired by Kathi D. (Web technical)
    - ✓ Syracuse AIS previously stored the equipment, no longer has room to do so.
    - ✓ Connie D. volunteered to store current equipment.
    - ✓ **Walt volunteered to research the price of portable system.**
12. **Breakout sessions on DR determined topics:** Members counted off into 3 groups, each group given a topic to discuss, after 40 minutes reported back to the AWSC on the discussions. Topics were:
- *How to increase attendance at Assembly*
  - *Increase Alateen presence in the Area*
  - *Better Links of communications getting information to GRs and Groups*

13. **Announcements:**

- ✓ Days of Sharing, etc. announced.
- ✓ Alateen program at the Spring Assembly/Convention
- ✓ June 3<sup>rd</sup>- Spaghetti dinner - Camillus Alateen

14. **Adjournment:** Motion to close at 4:10 PM by Diane C- delegate 2<sup>nd</sup> Pat H. Public Outreach. Passed: VV.

**Closing:** Al-Anon Alateen Declaration – Let it begin with me. When anyone, anywhere reaches out for help, let the hand of Al-Anon and Alateen always be there and let it begin with me.