



Together Empowering Al-Anon Members
Juntos fortalecemos a los miembros de Al-Anon
Ensemble, fortifions les membres Al-Anon

How can my Area participate

The items below are intended to generate discussion; your Area may also have additional things to consider.

Discuss hosting an event with your Area, make a commitment to attend the event, and decide the details. Then submit a [TEAM Event Request Form!](#)

Will my Area host this event alone or invite one or more Areas to host with us? Things to consider:

- The hosting Area(s) and the WSO plan the event together.
- The hosting Area(s) can invite other Areas to attend the event.

When will the event be held? Things to consider:

- How long will the event be? Six hours is the minimum and eight hours the maximum time.
- Will it take place over one or two days?
- What is the best date? What is a good alternate date?

Where will the event be held? Things to consider:

- Does the facility have adequate general session space?
- Is space available if we want smaller breakout sessions?
- Is the facility centrally located and easy to find?
- Is audio visual equipment—microphones, screen, LCD, etc.— provided by the facility?
- Are there hotels nearby for attendees who are staying overnight?
- Are there restaurants nearby?
- Will the sessions be translated into Spanish or French?
- Will the Area offer a meal package option?
- Will the Area charge a registration fee to cover the cost of the facility and other host expenses?

What topics are of interest in my Area? Things to consider:

- The agenda will be a collaborative effort between the hosting Area(s) and WSO.

Who will serve as the Host Committee Chairman? Things to consider:

- Does the member have event planning experience? Area service experience?
- Does the member work well with others?
- Does the member generate enthusiasm?
- Is the member able to select and oversee subcommittee Chairmen: publicity, registration, hospitality, set-up, etc.?
- Does the member have adequate time available to perform the duties? Is the member available for scheduled calls during WSO business hours?