

Archives Coordinator Report for AWSC

3/6/21

Towards the end of last year, I went to the previous Archives Coordinator's house and transported (by myself) 21 VERY HEAVY file boxes filled with papers and booklets (my car is a wagon, thankfully). They are now stacked in my basement.

I found the following in the current Service Manual:

Archives Advisory Committee:** This Committee is concerned with preserving and organizing historical Al-Anon/Alateen material. It recommends to the Executive Committee current preservation and archival record management techniques to further the ongoing maintenance of those materials. It also acts in an advisory capacity to the World Service Office (WSO) in making the archives available to the staff, volunteers, membership and researchers.

Although I have not yet inventoried everything, here is a sampling of titles on the boxes:

Old Forums 1967-2008

NYN Meeting Minutes 1967-2005

World Service Binders 1997-1999

I think some of the questions we need to ask ourselves are:

- What (if anything) do we need to save in its original form, as opposed to saving online?
- What archival documents could be scanned, so that the paper originals can be recycled?
- Are we willing to use a scanning company and absorb that cost of scanning archival documents?
- Do we have room on the NYN website to store the archival scanned documents, or would they need to be put on a disk(s) or flash drive(s)?
- What can be recycled without being scanned?
- What is currently stored on the NYN Website, and where can it be found?

In service and respectfully submitted,

Maria S.
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