

Web Coordinator Report - NYN Winter AWSC March 18, 2023

Going into the third year of my position I am getting used to the many duties of web coordinator.

- Answering contact me emails
- Uploading reports to the website for the AWSC and Assembly meetings
- Entering events to the calendar
- Participate in the AFG connects for web coordinators - some topics included:
 - Hybrid meetings
 - Group inventory on Google forms
 - Public outreach posters - monthly approved for our websites
 - Electronic meeting safety
 - Digital document storage - which ones are used
- Added links to some pages so that information is easier to find
- Updated Alateen guidelines and forms
- Organizing our Google drive - with a folder for each NYN officer and coordinator position

I try to be available to answer any questions, comments or suggestions that come in to make the website more attractive and easier to navigate!

Respectfully submitted -

Ellen V