

## VOTING PROCEDURES

### WHO CAN VOTE:

- **AWSC MEETINGS:** Officers, Coordinators, District Reps, AIS Reps, Past NYN Delegates and Trustees (*who remain active at the Area level*).
- **ASSEMBLIES:** Group Representatives, their Alternate or Designee (Cannot be a dual member). One vote per group/ One vote per person.

### MOTIONS:

- Motions may only be made by those as listed above.
- Motion forms will be provided at AWSC and Assemblies  
The form will include first name, last initial and district of person presenting the motion, as well as same info for a person who seconds it, the date, and the matter to be considered. Before specific wording for motion is written and presented, using KBDM (Knowledge Based Decision Making), we will have discussion and questions using the two minute/ one time at the mike per topic rule.
- Please be sure the motion is written so that it is clear. We will wait.

### AMENDMENTS:

- If we need an amendment to a motion—
  1. We need a motion to amend and a second
  2. Please take time to write out the amendment so it is clear—We will wait.
  3. We will discuss the amendment
  4. We will vote on the amendment
  5. If we need further amendment, we will table the motion and discuss further at a later time
- We will read the original or amended motion

**VOTE:** We will vote on the motion as read—YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

*Please keep in mind Traditions 2 & 12 and Concepts 4 & 5*

### ELECTION OF OFFICERS AND COORDINATORS

#### DELEGATE AND ALTERNATE DELEGATE:

- **Eligibility:** In-Coming District Rep, out-going District Rep, District Rep who has resigned to take an Area position, past District Rep who has remained active at the Area level.
- **Procedure:** All eligible will be asked to stand. (No nominations); All willing to remain standing will be posted; Paper ballots will be issued and collected; **2/3 majority wins.**

#### CHAIRPERSON, SECRETARY, TREASURER:

- **Eligibility/Procedure:** same as Delegate except simple majority wins.

#### COORDINATORS: Alateen, Archives, Conventions, Group Records, Literature, Newsletter, NYNAC, Public Outreach, Web

- **Eligibility:** Any member of the fellowship at-large who is not also a member of AA.
- **Procedure:** Nominations by others or by self-nomination; Paper ballots will be issued and collected; **Plurality of votes wins (the person with the most votes wins)**

## **GUIDELINE FOR TWO MINUTE LIMIT / ONCE AT THE MICROPHONE**

Dear Assembly Members,

Although the Chairperson must take the leadership role, the only way we can adhere to the two minute / once at the microphone procedure is if each of us collectively takes responsibility of monitoring ourselves.

The Assembly is appreciative of members' adherence to the two minute time limit/ once at the microphone practice. If your opinion has already been expressed, you may wish to relinquish the mike in order to hear other diverse opinions.

When someone is responding to your question, the time they utilize to answer is not assessed against your two minutes.

When you approach the mike to answer a question, it is not assessed to your one time at the mike per topic limit.

In the belief that each of you feel that every Assembly member has something of value to contribute, please let us work together so that everyone will have the opportunity to be heard.

Thank you,  
Your Chairperson and the AWSC